

**Baum Gallery of Fine Art
MEMO**



To: ARTclicks! Members
**From: UCA's Baum Gallery of Fine Art
& the Friends of the Baum Gallery**
Date: September 2009
Re: STUDENT ART DISPLAY RESERVATION FORM

We are delighted to invite ARTclicks! members to display student work completed from the online lesson plans during the FREE Campus Day of activities on Sat Oct 10, 2009. The exhibit will be available for viewing throughout the day of events, 10 am – 3 pm: art work will be returned to member schools the next week. ARTclicks! student volunteers will receive the art works at registration.

Please let us know on or before Friday, September 25, whether or not you plan to display student work by faxing the completed form below to the Baum Gallery at 501.450.3670.

GUIDELINES

- Label each art work with a 3" x 5" card affixed to the lower right hand corner of the art work, with the student name, grade, school, teacher name, and lesson level.
- Stack art work in a flat portfolio (purchased, or made of stapled cardboard or heavy paper) labeled with the teacher name, school name, and school mailing address.
- Give the portfolio to the designated UCA student at registration on Sat Oct 10, 9 am – 10 am.

STUDENT ART DISPLAY RESERVATION FORM

Please fax to the Baum Gallery at 501.450.3670 on or before Fri Sept 25, 2009!

School Name: _____ Principal Name: _____

School Mailing Address: _____

Teacher Name: _____ Teacher Phone: _____

Circle One: I WILL I WILL NOT bring art work to display on Campus Day.

If you will bring art work, designate the number of art works and lesson level:
(FOR EXAMPLE: 10 6th grade, 15 snr 1, 10 snr 2-4, etc.)

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____