

Baum Gallery of Fine Art
MEMO



To: ARTclicks! Members
From: UCA's Baum Gallery of Fine Art
& the Friends of the Baum Gallery
Date: September 2009
Re: Classroom Photo/Video Opportunity

ARTclicks! members may register to have a UCA student photographer/film major visit their school and document their students in the process of completing assignments based on the ARTclicks! online lesson plans. The documentation is for educational use only; however, permission forms are required (See next page of memo.). The forms will be gathered by the UCA students during their visit to each classroom. NOTE: Completing the forms prior to the class visit will save valuable time!

Documentation of school classroom work will take place on school days during school hours between Mon Sept 28 through Fri Oct 9!

CLASSROOM DOCUMENTATION REGISTRATION FORM

Please fax to the Baum Gallery at 501.450.3670 on or before Fri Sept 25, 2009!

School Name: _____ Principal Name: _____

School Street Address: _____

Teacher Name: _____ Teacher Phone: _____

Classroom Location: _____

(Please list multiple locations if more than one classroom is used for art instruction.)

Preferred Date and Time for Classroom Documentation:

Location #1: _____
(first choice) (second choice)

Location #1: _____
(first choice) (second choice)

UNIVERSITY OF CENTRAL ARKANSAS Photo Release

This Photo Release is given on the date set forth below to the University of Central Arkansas ("UCA").

For purposes of this Agreement, the term "UCA" shall refer to and mean the University of Central Arkansas, the President of UCA, any past, present and future members of the UCA Board of Trustees, any employee, representative or agent of UCA, and any entity associated with, or controlled by, UCA.

I hereby grant permission to UCA the right to reproduce, use, exhibit, display, broadcast, distribute, and create derivative works of photographs or videos containing my image/likeness. I understand these images may be used for promotional, news, research, and educational purposes.

For myself, and all of my heirs, personal representatives, successors and assigns, or any other persons claiming by or through me, I do hereby forever waive, release and relinquish any and all claims, demands, causes of action, liabilities, costs or expenses (including, but not limited to, attorneys' fees) (all of the foregoing being referred to collectively as "**Claims**"), against UCA which are associated with, or arise out of or in any manner are related to, anything contained in the photographs or videos. The waiver and release set forth herein waives and releases any and all Claims under any federal or state law, as well as any common law cause of action, whether in contract, tort or any other legal theory.

A photocopy of this document shall be deemed to be an original. Before I signed this document, I was given the opportunity to read it. I have signed this document freely and voluntarily on the date set forth below. I certify that I am at least 18 years of age.

PARENTAL PERMISSION REQUIRED IF STUDENT IS UNDER 18 YEARS OF AGE.
THIS FORM MUST BE RETURNED TO THE BAUM GALLERY BEFORE IMAGES RELATED TO THE ARTCLICKS! PROGRAM MAY BE USED.

Date: _____

Signature of Parent: _____

Printed Name: _____

Contact Phone for Verification: _____

Name of Student: _____

Name of Art Teacher: _____

School: _____

Witness: _____